**Sundridge Sunflower Festival Rules and Regulations**

1. The Sundridge Sunflower Festival Committee is not responsible for any loss or damage caused to or by

Exhibitor or Public. The Exhibitor will assume full responsibility for liability for ALL items comprising his or her exhibit including the safety of the Public.

Vendors with food or food products are required to provide a current copy of the Requirements for Temporary Food Premises Operating Special Events Form and or the Special Event Farmers Market and Market Form at their booth.

2. The Exhibitor can start to set up any time after 6:30 am but must have vehicle off the street by no later than 8:30 am. Please make sure you give yourself enough time to get to your booth location and get your vehicle parked. All vehicles must enter the festival via John Street and exit via Union Street. Traffic will only be allowed to go one direction. You can do a loop if you need to re-enter.

3. The Exhibitor will leave his or her booth set up until the end of the Festival at 4:00pm.

4. The Exhibitor must stay within assigned space and to leave the front clear. The booth size is 10’ x 10’.

5. No articles prohibited by law may be sold. Example drugs, pornography, liquor, tobacco, firearms etc.

6. Ontario sales tax and Goods and Services Tax are the responsibility of the Exhibitor.

7. Booth assignment will be provided to you and at the discretion and with final decision of location by the Sundridge Sunflower Festival Committee. (Make sure you bring and look at your Map)

A Map will be sent to you with your location on it and a Sundridge Sunflower Festival Committee member(s) will be on hand to assist you in finding your space on the day of the show. If you take another person’s spot you will be asked to leave.

8. Each Exhibitor is expected to always be present at his/her booth, we are not responsible for any lost or damaged items.

9. Vendors supply their own Tents with weights, Chairs, Tables, Extension Cords, Generator, assistants to get your own lunch or coffee, etc. Make sure your tents are well secured as not to blow over or fall down. (this is your liability if your tent is not secure) If you do not have weights you will be asked to go get them or to take your tent down.

10. Your spot will only be reserved after payment has been received.

11. Spots are available on a First Come First Serve Basis.

<http://sundridgesunflower.com>

Visit out Facebook Page

All Vendor Concerns or Questions, can be emailed only to (Not on Facebook): [vendoradmin@sundridgesunflower.com](mailto:vendoradmin@sundridgesunflower.com)